

# **MARVEL** **STADIUM**

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# **FUNCTIONS COVID-19 SAFE PLAN**

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Updated: 21 January 2021

FUNCTIONS  
& EVENTS



## OVERVIEW

While there's no denying the devastating impact the Coronavirus (COVID-19) has caused to the Functions & Events industry, we are excited to soon be welcoming guests back to Marvel Stadium. Through this plan we aim to provide you with as much information as is readily available as per the reigning government and health authorities and give you the confidence your functions can return in the best possible minimal risk environment. We have implemented best practice policies to ensure the safety and enjoyment for you and your guests.

Since the beginning of the pandemic, Marvel Stadium has been working diligently with all departments and contractors in the development of this evolving plan to safely return punters and attendees to the stadium. We strongly encourage all guests and organisers to remain up to date with the current COVID-19 information and to manage attendees accordingly.

### DISCLAIMER

In the ever-changing climate, all efforts have been made to provide the most correct information on the evolving guidelines and restrictions permitting functions and events in the state of Victoria. The following document is designed as a guide only and should not be solely relied on as requirements and restrictions may change without notice. Marvel Stadium accepts no liability or responsibility in relation to any damage, loss or expense incurred as a result of information provided within this document.

## CLIENT AND GUEST EXPECTATIONS

As every effort has been made to provide a minimal risk environment, it is imperative that you and your guests are also aware and agree to individual responsibilities in the fight against the spread of Coronavirus. In doing so, the following are requirements for all guests attending functions onsite:

- All registered guest information must be provided to your Functions Manager for contract tracing protocol. Should there be late additions on the day, they must complete this onsite prior to entry. This includes the full name and contact phone number for every person in attendance including your own staff. We recommend having all guests complete a Health Declaration (a template can be provided) prior to arriving onsite
- Wearing of a fitted mask to and from the stadium and whenever social distancing requirements cannot be followed
- Sanitise hands at all required locations
- Follow any and all direction given by staff members of the stadium
- Adhere to 1.5m social distancing
- All guests and third party contractors (ie. Florists, deliveries etc) from the Hirer's event ***must*** complete the LinkSafe Induction along with the check-in and Health Declaration protocols at Service Entry on arrival. Failure to do so will result in the guest/delivery being turned away. The induction is available via your Functions Manager
- Practice good hygiene and wash your hands often
- Follow appropriate sneeze and cough etiquette
- A copy of your companies own COVIDSafe Functions plan and any pertaining risk assessment documents. This must be provided to your Functions Manager a minimum of 30 days prior to event start.
- Marvel Stadium ***must*** be notified should a guest falls ill or unwell following attendance at an event held at the stadium
- Importantly – Stay home if feeling unwell

\*Additional items may be required depending on the style and requirements for your function. The venue reserves the right to refuse entry, or remove, anyone refusing to follow these new guidelines.



## ONSITE HEALTH & SAFETY PRECAUTIONS

You will notice additional measures onsite to ensure all Functions and Game Day Events are being run with the highest level of care possible with forethought into guest's safety. It is imperative that everyone onsite is responsible for not only observing the individual requirements for Functions but also take note of all directions given whilst onsite. Marvel Stadium Functions alongside our onsite partners Delaware North Catering Australia, QuayClean and Audio Visual Dynamics have put into place a stringent set of guidelines to ensure the health and safety of everyone onsite. This includes but not limited to;

### Customer Service & Floorplans

- Flexible meeting spaces allowing for greater room for movement including the Boundary Line, internal covered concourse and Gate Hubs.
- Multi-Use rooms— due to the size of the Victory Room which can be split into up to 5 rooms allowing for 1 room hire across multiple spaces for plenary, breakouts and catering breaks and aid the 4m<sup>2</sup> rule.
- Physical distance between people of at least 1.5 meters must be maintained by providing barriers, markings and flow directions in all public spaces, especially at locations where people are more likely to congregate (e.g. registration areas and food stations).
- Seating and/or tables to be spaced to maintain 1.5 metre distance with limited seating available
- Separate entry and exit points may be available upon request with maps available for your guests to follow for specific gate entries and parking locations.
- A Marvel Stadium COVID Marshall may be present at all functions to observe and monitor the interaction and movement of guests and have mechanisms in place for corrective action.
- Maximum capacities and ratio of space/person within each enclosed area to meet government requirements managed onsite with the use of hand tally counters.
- Tensa barriers can be made available to ease crowd control particularly for larger events where staggered start times and meal breaks may be required.
- Cashless preferred payment options available.
- Temperature checks are available upon request subject to additional staffing requirements.
- Revised floorplans will be made available during the pre-planning stage of your function to ensure capacities and social distancing requirements are being met.
- Staff and clients advised on process and contacts for escalation of issues and concerns.
- All staff and contractors have been trained to the new COVID normal standards including no-touch policies.

# MARVEL STADIUM

## Cleaning Services

- Each Function Room receives regular pre and post event room cleaning and disinfecting.
- Enhanced regular disinfecting - before, during and after an event (particularly 'high-touch' areas such as door handles, microphones etc).
- Hand sanitising stations will be made available at all entry and exit locations as well as bathrooms and wherever deemed appropriate.
- All staff will adhere to the above and wear a mask onsite.
- Additional onsite cleaning staff may be present for the duration of your event and be dedicated to ensuring the cleanliness of all surfaces and areas subject to additional charges.
- Ensure best-practice ventilation for each enclosed space.
- COVID checklists are now in place for staff to follow pre, during and post events and functions to support the new standards.

## Catering

- All staff will wear gloves and masks during service times when stipulated by government requirement.
- Marvel Stadium's current menu will continue to be offered, although some changes in how the product is presented/served will be in place. This may include individually packaged meals (e.g. lunch boxes).
- Additional training on COVIDSafe food and drink safety standards.
- Staggered meal breaks to maintain social distancing measures will be available.

## Audio Visual

- A new range virtual and hybrid event options including live streaming is now available for quotation in order to allow larger functions and out of state/country guests to attend.
- Any technicians onsite will also follow personal hygiene and mask wearing requirements.

Whilst this list is by no means exhaustive, should you have any questions or own requirements please do not hesitate to contact your Sales Manager to discuss how this can be included.



## HEALTH ADVICE

All information in this document has been put together from the current health advice as provided from the Department of Health and Human Services (DHHS) and the Victorian Government. As such, every effort has been taken to provide you with the utmost confidence in hosting your function at Marvel Stadium, should you have your own COVIDSafe plan that must be adhered to, we are confident we will be able to assist in creating a safe environment for you and your clients.

## FURTHER ADVICE

Victorian Government Roadmaps - <https://www.coronavirus.vic.gov.au/coronavirus-covid-19-restrictions-roadmaps>

DHHS How To Stay Safe - <https://www.dhhs.vic.gov.au/how-stay-safe-and-well-covid-19>

Prepare Your COVIDSafe Plan - <https://www.coronavirus.vic.gov.au/covidsafe-plan>

## CONTACT

For further information and room availability please feel free to contact:

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